

INDIVIDUAL

CLIENT NAME _____

INFORMATION REQUIRED FOR YOUR TAX RETURN

Please ensure this form is completed in full and signed

INTEREST AND DIVIDENDS

Attach any Interest Certificates and Dividend Advices received

OVERSEAS INCOME

If you received any income from overseas please enclose details including any tax deducted. If you have more than NZ \$50,000 invested in overseas companies please advise:

- Cost price of each investment
- Market value of each investment on 1 April 2019 & 31 March 2020
- Any dividend income received and tax deducted
(Information should be supplied in detail by your financial advisors.)

RENTAL INCOME

If you received rental income during the year please contact us for a Rental Checklist

OTHER INCOME

Please attach details of any other income

INCOME BANKED

If you or your partner started or stopped receiving Family Assistance (known as 'Working for Families'), had a relationship status change during the year or think you may be eligible please advise:

Average number of hours worked per week

You _____

Your Partner _____

Name all children in your care, Date of Birth, IRD Number (if not advised previously)

CHILDCARE REBATE

If living with a partner and both working or unable to due to illness or if single with a child under 18

Name of Childcare _____

Total Paid for the Year _____

DONATIONS REBATE

Please attach receipts of donations paid to Churches or Charitable Organisations

Rebates owing can be paid directly into a bank account, please provide you current bank account number in order to received any Charitable Rebate owing

_____/_____/_____/_____
Bank Branch Account Suffix

TERMS OF ENGAGEMENT

Financial Statements prepared by Toni Walker Ltd will carry the following Disclaimer of Liability

A compilation requires us to apply compilation procedures, in accordance with SES-2 Compilation of Financial Information, to compile (the financial information) from information which you have provided us. Those compilation procedures do not include the performance of an audit or review, nor do our procedures include verification or validation in respect of the information you provide or the financial information that is compiled from it. Accordingly, neither I nor any of my employees accept any responsibility for the reliability, accuracy or completeness of the information from which the financial information has been compiled. The financial information is prepared at your request and exclusively for your benefit. Neither I nor any of my employees accept any liability of any kind whatsoever, including liability by reason of negligence, to either yourself or any other person for losses incurred as a result of placing reliance on the compiled financial information.

In order to assist in the preparation of the Financial Reports I hereby authorise Toni Walker Ltd to contact my bank, solicitor or other parties who may be able to assist directly.

CLIENT SIGNATURE _____ **DATE** _____